

# Heritage

ALBUM DESIGNERS™

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## Tips on ordering your Heritage Album

Select your original images. We require JPG files. Make sure they open to at least 4 megabytes. If you are cropping them, do not over-compress them. We recommend JPG-10 or higher.

Number them according to the order that they are to appear in the album. Use a renaming program, or your image editor, to label them like this; **01.jpg, 02.jpg, 03.jpg** etc...

Put the files in a single folder. You may organize groups of photos that you would like to have appear on the same page and put them in their own sub-folders.

You may also add custom labels to photos that you wish to feature larger in the design by adding an "f" in the name after the image number; i.e. **01f.jpg, 02f.jpg, 03f.jpg** etc...

You may submit images that you want to appear as backgrounds only, by adding the letter "b" to the title; i.e. **01b.jpg, 02b.jpg, 03b.jpg** etc...

Please include any special notes to help us with your custom design.

Burn a CD ROM of the images and send them with a completed order form.

In 2-3 weeks you will be e-mailed a copy of your design for review. You may make one free round of changes. We will work closely with you on your first design to better learn your specific needs.

After you approve the design, your album will be printed and bound into your custom Heritage Album.

*Allow a total of 4-6 weeks for your completed album to arrive.*